

STATUTES OF THE NATIONAL JOINT COMMITTEE OF SENIOR CRIMINAL JUSTICE OFFICIALS

Preamble

WHEREAS the National Joint Committee of Senior Criminal Justice Officials was established with the aim to encourage the exchange of information and improve communication and cooperation among criminal justice system participants;

AND WHEREAS the National Joint Committee of Senior Criminal Justice Officials is funded by the Department Public Safety (PS);

NOW THEREFORE Canada, the Province, Territories, Municipalities through their respective delegates to the National Joint Committee of Senior Criminal Justice Officials, accept the following statutes.

Article 1. Name

The name of this organization shall be "The National Joint Committee of Senior Criminal Justice Officials" which shall be hereinafter referred to as the "NJC."

Article 2. Mandate

a) To establish and maintain efficient and effective mechanisms of communication and consultation among the Police at all levels of government, the corrections services, the parole boards, the Canadian Association of Crown Counsel and any other organization which is part of the Criminal Justice System.

b) To inform and sensitize the Minister of Public Safety (PS) on matters impacting at all levels of the Criminal Justice System.

c) To promote cooperation among the components of the Criminal Justice System and to foster public understanding of the Criminal Justice System.

d) To develop and maintain regional committees with a similar mandate, to coordinate their activities and assist them where possible in carrying out their mandate.

e) To provide a vehicle for consultation for the Minister of PS on diverse matters affecting the Criminal Justice System.

Article 3. Membership

Membership in NJC shall consist of 22 representatives nominated by their respective agencies:

- five of whom shall be appointed by the Canadian Association of Chiefs of Police;
- four by the Correctional Service of Canada,
- three by the Canadian Association of Crown Counsel;
- two by the National Parole Board;
- one by the Royal Canadian Mounted Police;
- two by PS;
- one by the First Nations Chiefs of Police Association;
- two from the Department of Justice Canada;
- one from Federal Prosecution Services; and
- one from the Canadian Centre for Justice Statistics.

Article 4. District/zone committees

District and/or zone committees shall be established throughout the country at the discretion of the established regional committees. These district/zone committees shall operate under the same mandate as the parent organization.

Article 5. Reporting relationships

District and/or zone committees shall report directly to the Regional Chairpersons on their activities. Regional committees shall report to the NJC twice per year with respect to regional activities. Minutes of any district, zone and regional committee meetings shall be directed to the National Coordinator of the NJC immediately after a meeting. The NJC may direct from time to time some or all of the regional and district/zone committees to address specific matters and report their findings within established timeframes by the NJC.

Article 6. Special committees

The NJC may establish special committees at any time and for a given period of time for the purpose of investigating a matter of concern to the organization and reporting back their findings. Members of special committees shall be appointed by the Chairperson if not identified in and as part of the resolution to establish the special committee.

Article 7. Administration

The business of the NJC shall be managed by the Chair, the Vice-Chair and the National Coordinator of the NJC. The Chair, the Vice-Chair and National Coordinator shall constitute the Executive Body of the NJC. The Chair and Vice-Chair are subject to elections every two years on a rotation basis from all sectors represented. The Chair and Vice-Chair shall be eligible for re-elections for a period of up to two years. The National Coordinator shall be a permanent employee of PS.

Article 8. Finances

On behalf of PS, which finances NJC activities, the National Coordinator supervises the organization's expenditures and financial activities.

Article 9. Meetings

The NJC shall hold two general meetings per year, in the spring and fall. Special meetings shall be called if necessary by the Executive Body of the NJC. The meetings of the NJC shall take place on the days determined by the Executive Body upon notification by the National Coordinator.

Article 10. Quorum

The quorum shall be a majority of the members.

Article 11. Accounting period

The accounting period for any given year shall be April 1 to March 31.

Article 12. Modifications

The statutes of the NJC shall be modified at a general meeting of its members or a special meeting called for this purpose by a vote of two-thirds of the members in attendance.